

STATE OF TEXAS
COUNTY OF CHEROKEE
CITY OF WELLS

FEBRUARY 13, 2023

Members present at the Regular Meeting were Mayor Tony McKnight, Councilmembers Billy Petty, Gordon Cole, and Robert Kalka. Councilmembers Clint Smith, Eva Alexander,

Employees: Melanie Pounds, Chief Harold Rapsilver, and Roy Shanks.

Visitor(s): Ray Vann

The meeting was called to order at 7:00 p.m.

Mayor Tony McKnight lead the invocation, and Councilmember Billie Petty led the Pledge of Allegiance.

Councilmember Robert Kalka made a motion, and a second was made by Councilmember Billie Petty, approving the minutes of the regular meeting held on January 9, 2022. The motion carried unanimously.

Councilmember Robert Kalka made a motion, and a second was made by Councilmember Billie Petty, ordering the May 6, 2023, election. The motion carried unanimously.

Councilmember Robert Kalka made a motion, and a second was made by Councilmember Billie Petty, approving hiring Ray Vann & Associates as the grant administrator for the 2023-2024 TxCDBG Grant. The motion carried unanimously.

Councilmember Robert Kalka made a motion, and a second was made by Councilmember Gordon Cole, approving the adoption of Resolutions 2023-1 Resolution for Declaration of Revenue Replacement, 2023-2 Resolution for approval finance policies & procedures, and 2023-3 Resolution to approve Procurement Policies & Procedures for the TDEM Texas-Covid Recovery Grant. The motion carried unanimously.

Councilmember Robert Kalka made a motion, and a second was made by Councilmember Billie Petty, approving revising the city employee policy handbook by adding a revising any previous rules covering (1) Drugs and Alcohol, Seat belt requirements and Texting while driving for all employees. Each employee will receive a copy, sign an acknowledgment form, and have access to the employee handbook. The motion carried unanimously.

Councilmember Gordon Cole made a motion, and a second was made by Councilmember Robert Kalka, approving new hires to start on the first day of the month and health insurance coverage to start on the first hire date. If there is a need for the employee to start earlier than the first day of the month the employee will be considered contract labor until the first day of the following month. The motion carried unanimously.

Mayor McKnight discussed the Henson Property will, he will be going to talk to the city attorney as soon as possible to clarify some of the requirements that have not been met and some things that have been done by previous council members that may have a conflict with the will requirements. This was a discussion item only; no action was taken.

The council reviewed the General and Water Sewer Budgets. No action was taken.

Councilmember Gordon Cole made a motion, and a second was made by Councilmember Robert Kalka, approving payment of the monthly bills. The motion carried unanimously.

Department Reports:

Water and Sewer – Roy Shanks, Operator:

Roy Shanks addresses the council regarding the water tank rehab getting ready to start. The work should start around the first of March. The ground storage tank will be repaired first with the entire tank being painted, the lid on the tank being replaced and vents replaced with one vent being added. The elevated tank will be painted inside of the tank after being sandblasted

Overall, both the water plant & sewer plant are running well. The workers will be started back on mowing in the month of March and will be getting the city ready for Homecoming on March 25, 2023.

Police Department – Harold Rapsilver, Chief:

Chief Harold Rapsilver thanked the council for their support.

Type of calls	Totals
Assisted Cherokee County	3
Arrest – Traffic/Warrant	3
Calls inside the city limits of Wells	16
Traffic Stops	213
Citations Issued	254

VFD – Kelly Collins, Fire Chief, and Robert Kalka, Assistant Chief Robert Kalka gave the report.

	January Calls	Totals
EMS Report	10 calls - 6 City Limits / 4 County 18 Man-Hours 10 Training Man-Hours	28 man-hours in total
FIRE Report	4 calls - 1 City Limit / County 4 Man-Hours 0 gallons of water used. 10 Training Man-Hours 0 gallons of water used.	14 man-hours in total 0 gallons of water in total

City secretary - Melanie Pounds:

Ten (10) customers failed to make a payment for the month resulting in the \$100.00 non-payment fee being applied to their account.

One (1) customer failed to make a full payment for the month resulting in the \$50.00 partial payment fee being applied to their account.

Twenty-Six (26) customers received the ROW 48 hours after the trash was collected, these customers received a \$5.00 fee on their next water bill.

A motion was made by Councilmember Billie Petty and a second was made by Councilmember Robert Kalka to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 7:44 p.m.

Mayor

City Secretary