

CITY OF WELLS  
RULES & REGULATION



# PUBLIC NOTICE

We need your help to make our next emergency event run smoothly.

1. Please have your employees subscribed to our mass text/email system; this requires a cell phone or an email address. They only have to sign up once by visit <https://cityofwells.us/subscribe>. This will let them know of any emergency going on with the city utilities and weather emergencies.
2. Over the remainder of this year, we will need meter shut-off valves and valve boxes to be installed between the meter and each apartment.  
This will allow the maintenance employee and tenants to turn off their water when needed. Each metered property owner is required to have a personal working shut-off on the water service line between the dwelling and water meter.  
Effective March 1, 2021, when a request is made to turn off a meter due to a leak or weather conditions, the city employee will not turn the meter on until a working shut-off is installed. Water meters are the City of Wells property; they are not to be turned on or off by anyone other than a city employee.
3. Correct 911 Addressing is required for all dwellings inside the city limits of Wells. Your apartments are numbered, but we also need the building number placed on each duplex. I have attached a list of 911 Addresses for the duplexes.  
Our Police, Fire, and EMS workers can't find locations if your 911 address isn't posted correctly.
4. Please have your maintenance employee check for gray water leaks at your property. Gray water comes from washing machines, sinks, and bathtubs. TCEQ (Texas Commission of Environmental Quality) changed its rules for gray water. It can no longer run onto the ground; it must go through the sewer system.  
We do not think that your apartments have this problem, but it's good to check and make sure a tenant hasn't rerouted a washing machine hooked up or if there is a broken cleanout behind one of the apartments

Thank you for your help with these matters. If you have any questions, please contact city hall (936) 867-4615.

Tony McKnight  
Mayor

THE CITY BETWEEN TWO RIVERS

Tony McKnight, Mayor ~ Robert Kalka, Mayor Pro-Tem ~ Billie Petty, Councilmember  
Eva Alexander, Councilmember ~ Gordon Cole, Councilmember Clint Smith, Councilmember